

Office of Security

Monthly Report SEPTEMBER 1974

Monthly

Cumulative  
Total FY-75

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2.

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PhySD Monthly Report for SEPTEMBER 1974 (Continued)

	<u>Monthly</u>	<u>Cumulative Total FY-75</u>
<b>SECURITY VIOLATION PROGRAM</b>		
Headquarters Investigations Completed	<u>69</u>	<u>190</u>
Overseas Violations Correlated	<u>16</u>	<u>64</u>
<b>SECURITY SUPPORT ASSIGNMENTS FOR SENIOR AGENCY OFFICIALS (Capitol Hill Appearances, Escorts, etc.)</b>		
	<u>3</u>	<u>7</u>

3. HEADQUARTERS ACTIVITIES

Security Duty Office	<u>71</u>	<u>254</u>
Incidents Involving Written Reports	<u>1,736</u>	<u>5,283</u>
Security Assistance Cases	<u>251</u>	<u>781</u>
Security Inspections of Agency Facilities		

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Security Services	<u>770</u>	<u>8,363</u>
Security Equipment Service Calls	<u>8</u>	<u>139</u>
Special Support Assignments	<u>633</u>	<u>1,835</u>
Escort Assignments	<u>6</u>	<u>168</u>
Armed Escort Assignments		

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4. SAFETY

Safety Surveys	<u>4</u>	<u>6</u>
Special Safety Inspections	<u>8</u>	<u>22</u>
Accident Investigations	<u>1</u>	<u>6</u>
Accident Reports Processed	<u>26</u>	<u>123</u>
Analytical and Statistical Reports Prepared	<u>0</u>	<u>2</u>

PhySD Monthly Report for SEPTEMBER 1974 (Continued)

	<u>Monthly</u>	<u>Cumulative Total FY-75</u>
4. SAFETY (continued)		
Training and Briefing Sessions	<u>12</u>	<u>16</u>
Safety Literature Distributed	<u>6,960</u>	<u>13,062</u>
Fire Alarm Tests Conducted	<u>1</u>	<u>4</u>
Support Actions	<u>24</u>	<u>68</u>
5. <u>PHYSICAL SECURITY DIVISION TRAVEL</u>		
Man-days on Overseas TDY	<u>10</u>	<u>48</u>
Man-days on Domestic TDY	<u>29</u>	<u>42</u>
Total Man-days on TDY	<u>39</u>	<u>90</u>
6. <u>PHYSICAL SECURITY DIVISION PERSONNEL IN TRAINING</u>		
Man-days in Internal Training	<u>6</u>	<u>17</u>
Man-days in External Training	<u>2</u>	<u>13</u>

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PHYSICAL SECURITY DIVISION HIGHLIGHTS

SEPTEMBER 1974

1. The Security Duty Office received a phone call

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[REDACTED]  
imaginative help of the officers on duty were instrumental in the successful handling of the incident. [REDACTED]

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25X1A [REDACTED] Chief, Soviet Bloc Division, expressed his appreciation in a memorandum to the Director of Security in which he stated, "The Duty Office is to be highly commended for the care they took to insure that this potentially valuable call not be lost."

2. Physical, technical and procedural security support was rendered for appearances of the DCI before Committees of Congress. Appearances were made before the House Appropriations Committee, Defense Subcommittee; the Senate Appropriations Committee; and the Subcommittee on Intelligence of the House Committee on Armed Services.

3. Special security surveys were conducted of office facilities at the President's Foreign Intelligence Advisory Board and the Department of Agriculture to determine if either of these facilities may be accredited for codeword storage.

4. In cooperation with the Credit Union, a security survey was conducted of a portion of the headquarters of the National Federal Credit Union Administration to ensure that Agency classified material is properly stored and handled.

5. Forty-three (43) thefts in Agency buildings were reported during the first eight months of 1974. This is a dramatic increase over the ten thefts reported during each of the two preceding calendar years. Appropriate data has been compiled and a quick reaction capability has been established to cope with the problem.

6. Two Safety Officers attended the 29th Annual Federal Safety Conference and National Safety Congress in Chicago, Illinois, commencing 30 September 1974. During the conference,

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the Secretary of Labor announced the signing of a new Executive Order designed to ensure that each Agency head is provided with the guidance necessary to implement an effective occupational safety and health program.

25X1A 7. Safety and Fire Inspections were conducted of [REDACTED] Office of Personnel and [REDACTED] 25X1A  
25X1A and [REDACTED]

8. Safety officers radiographed and physically inspected and declared safe three suspect items during the reporting period, i.e., a letter addressed to the DCI, a package addressed to the DDCI, and a package received by an employee at his residence.

9. A dangerous electrical condition discovered in the auditorium was corrected. Moisture which had collected in various electrical outlets and audio equipment on the stage had energized these units to a dangerous level.

10. Representatives from Swedish, Danish and French television networks were authorized to take pictures from outside Gates 1 and 3. These activities were monitored and controlled by security officers.

11. A bag of classified waste was inadvertently collected from a DDI office with unclassified trash. A task force of DDI personnel joined with Office of Security representatives in a successful day-long effort to recover the material.

12. Discussions were held with various DDO personnel concerning security aspects relevant to the re-establishment of an Agency presence in [REDACTED] the possible establishment of a [REDACTED]; and reconfiguration of the Station space [REDACTED] 25X1A  
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13. Three separate groups of Agency personnel assigned to the [REDACTED] were afforded briefings on residential security. In connection with this activity, three residences were surveyed and specific security guidance was provided to the employee tenants. Considerable interest in the residential security program is developing and it is anticipated that the number of presentations will increase over the next several months. 25X1A

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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Chief, Physical Security Division

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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